

**North Branch Fire District #1
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**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Reorganization Meeting of the North Branch Fire District #1, Prudential Committee, June 25, 2024. 1:00 P.M.

Members Present: Steve Montello and Ken Westby. Jon Prial and Scott Stein attended via Zoom.

Also Present: Deana Covieo-Clarke and Helen Krzeminski

Reorganization of the Prudential Committee: Steve Montello made a motion to nominate Ken Westby as Chairman. Seconded by Jon Prial. Motion passed. Prial made a motion to nominate Steve Montello as Vice Chair. Seconded by Montello. Motion passed. Westby announced that Scott Stein was elected as Clerk for North Branch Fire District at the Annual Meeting for a one-year term. Montello made a motion to have Scott Stein appoint Helen Krzeminski as Assistant Clerk. Seconded by Prial. Motion passed. Montello made a motion to continue to have CVG and James Valente as North Branch's attorney. Seconded by Prial. Motion passed. Montello made a motion to set the rate for Prudential Committee members at \$125.00 per meeting. Seconded by Prial. Motion passed.

Official Publication: Montello made a motion to continue Deerfield Vally News to be North Branch's official publication. Seconded by Prial. Motion passed.

Set official meeting times and dates: Montello made the motion to set meeting dates for every other month, second Wednesday of that month and at 10:00 am. Prial seconded the motion. Discussion: Prial noted that with the current arrangement of Prudential Committee members, it may be more beneficial to meet every month, as opposed to every other month. He further explained that each of the three PC members works individually with certain staff, Montello working with Operations, Westby with the Treasurer and himself with Administration. He stated that it would give more opportunity to discuss with other PC members what each has been working on that month. Montello amended the motion to set meeting dates for monthly, second Wednesday at 10:00 a.m. Seconded by Prial. Motion passed as amended.

Public Comments: None

Approve minutes of the Annual Meeting, June 12, 2024: Montello made a motion to approve the minutes of the Annual Meeting June 12, 2024. Westby seconded the motion. Prial abstained. Motion passed.

Westby adjourned the meeting at 1:22 pm.

Respectfully submitted,

Helen Krzeminski

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Assistant Clerk

The next, regular meeting of NBFD#1's Prudential Committee is on July 10, at 10:00 a.m.

Posted: North Branch Fire District# 1, Wastewater Treatment Facility Building, Administration's Building and Dover Free Library and www.northbranchfiredistrict.com.